Hello Team Managers,

The day you all are waiting for is almost here! For most of the teams, this is a brand-new experience, and we promise this will be a fun-filled, unforgettable, wonderful day for your team.

Please read through this letter and pass it on to your team members' parents to help them prepare for the **Tournament Day** at **John Paul II High School** on**February 16th, 2019**!

The **Awards Ceremony** for competitive teams will be at the main gymon the same day at 7:30 pm. If you are also managing a Rising Stars team, there will be a separate Tournament email from the Rising Stars Challenge Masters, so please follow those directions accordingly for your Rising Stars team.

Bala Palaniswamy
Tournament DIrector
NExT Region DI

<http://www.nextregiondi.com/>

**TOURNAMENT PARKING**

         **Carpooling is highly recommended.** Parking can be challenging, and can take up to 30 minutes during busy times.

          There will be signs in the parking lot, so please pay attention and follow them as close as possible to be on time.

 **TOURNAMENT CHECK-IN** (Before checking into the Instant Challenge or Team Challenge)

          Team Managers should arrive at the Tournament Check-In table**45 minutes** prior to the team's **first**performance of the day. Please check the [Tournament Hub](http://www.nextregiondi.com/2019-tournament)  to find the Tournament Schedule.

         Following Tournament Check In, *Challenge D: Heads Up must check in at their Prep Room****30 minutes****prior, Challenge E: Monster Effects must check in at their Weigh-In/Prep Room****30 minutes****prior, and Xtreme teams must check in at their Base Camp/Prep Room****60 minutes****prior to their team performance.  All other team challenges must check in at their Prep Room****20 minutes****prior to the team performance*

         Reminder: The team’s *first* scheduled performance time may be the Central Challenge OR the Instant Challenge

**REQUIRED FORMS**

Team Managers are **REQUIRED**tohave the following forms at check-in.*There are NO copy machines available to use at the tournament site*. The closest copy machine is at Fedex/Kinkos is 15 minutes away and located [here at Park and Preston.](https://www.google.com/maps/dir/John%2BPaul%2BII%2BHigh%2BSchool%2C%2BCoit%2BRoad%2C%2BPlano%2C%2BTX/FedEx%2BOffice%2BPrint%2B%26%2BShip%2BCenter%2C%2B2301%2BPreston%2BRd%2BSuite%2BB%2C%2BPlano%2C%2BTX%2B75093/%4033.0202502%2C-96.7889043%2C15z/data%3D%213m1%214b1%214m14%214m13%211m5%211m1%211s0x864c226bec62d007%3A0x8c8255bbfb35990b%212m2%211d-96.7643273%212d33.012856%211m5%211m1%211s0x864c23008ab34599%3A0x76f757595e22a329%212m2%211d-96.7956452%212d33.0302358%213e0)

All forms can also be found at the [Tournament Hub](http://www.nextregiondi.com/2019-tournament) under the "*Information for Team Managers*" section of NeXT Regions' website.

* 2 copies of **Media and Medical Release Forms**(for each Team Manager and Team Member, no photos with these forms)
	+ [**Media Release Form**](https://drive.google.com/file/d/0B1U6Jd8_uGOBS3FGWGJnTUlpV0tmaXJkanBtY09vUHZUckow/view?usp=sharing)
	+ [**Medical Release Form**](https://drive.google.com/file/d/0B1U6Jd8_uGOBWjRld1R2dzBVNVRUS0Ztd2NLV1J1XzNFblRZ/view?usp=sharing)
* 2 copies of the [**Team Photo Form**](https://drive.google.com/file/d/1A0B2hicl17Hvj6kpdUFSTlxgsafBszEX/view?usp=sharing) (with photos)
* 6 copies of completed [**Tournament Data Form**](https://drive.google.com/open?id=0B1U6Jd8_uGOBYWJDT1NueHNTTGs)
* 2 copies of [**The Declaration of Independence**](https://drive.google.com/open?id=132G3rbH8mTfoldFgcQIlGZe_72cNEOG1)
* A copy of any private clarifications your team has written (Copies issued to your team)
* 1 copy of the completed [**Expense Report**](https://drive.google.com/open?id=17kePix4g7d3wH9y2SnG6E55Y_xFX5o1_)
* Copies of receipts, in case your team is asked for them by the appraisers
* Team Identification Sign (listing Team Name, Team Number, Level & School)

**Not required, but helpful:**

     This is an [**informational page**](https://drive.google.com/open?id=0B1U6Jd8_uGOBZTVBTldxTThvNXc)that you can complete and provide to the team parents and other supporters

     [**Interference Contract**](https://static1.squarespace.com/static/545185d0e4b0350d40bd2e98/t/5a55225371c10b77abd1efa7/1515528788084/Interference%2BContract.pdf) for Team Parents. Also see Rules of the Road.

**CENTRAL CHALLENGE LOGISTICS**

         You can check your team’s Central Challenge and IC performance schedule on the NExT Region [Tournament Hub](http://www.nextregiondi.com/2019-tournament)

         Signs around the building and information at the Check in Desk (which is located in the 1st floor main entry) will guide your team, friends and family to your performance room.  ***Parents and friends need to know your Challenge name, team manager name, and school name to find your performance room.***

         Teams need to ensure their equipment will not damage the performance floor, as damages could potentially lead to score deductions.

         **Don’t be late.**  *Once a performance begins, the room doors will be closed and no one will be allowed to enter*.  We suggest arriving on campus about **45** minutes before your Team’s scheduled performance time in order to park and check-in your team.

         Teams and spectators should be quiet in the hallways to avoid disrupting the performances.

         Team and Team Managers only must arrive to their “Prep Room” 20 minutes prior to their performance time. No others allowed in these rooms.

         Team Managers are encouraged to review the Rules of Interference with their Team and Parents before Tournament Day.  In addition, please make sure you have checked all published clarifications for your challenge on <https://www.destinationimagination.org/challenge-program/clarifications/>

         Your Central Challenge Scores should be picked up at your challenge site from the Head Appraiser.  The TM may bring questions/concerns on the scores to the Head Appraiser within 30 minutes of receipt.

**INSTANT CHALLENGE LOGISTICS**

         All teams should check-in for Instant Challenge upstairs 15 minutes before their scheduled Instant Challenge performance time.

         Only team members and one team manager are allowed in this part of the building.

         The Instant Challenge area will be clearly marked with Purple signs and tape.

**AWARDS CEREMONY**

The Award Ceremony will be held at the Large Competition Gym, John Paul II High School at 7:30 pm on the Tournament day.  Please use the Gym entrance.

**TEXAS DI TOURNAMENT SITE RESTRICTIONS**

Texas DI has permanently adopted the following site restrictions for the Affiliate Tournament.  The following **are NOT** allowed at the NExT Region or the Affiliate Tournament, during performances, or at the Award Ceremony.

|  |  |  |  |
| --- | --- | --- | --- |
| **Aerosol Propelled Paint** | **Air Rifles** | **BB Guns** | **Confetti** |
|  |  |  |  |
| **Dry Ice** | **Fire/Smoke** | **Flame** | **Gratuitous Violence** |
|  |  |  |  |
| **Helium** | **Laser or Laser Pointers** | **Air Rifles** | **Live Animals** |
|  |  |  |  |
| **Party Poppers** | **Paint Guns** | **Smoke/Fog Machines** | **Sparklers** |

Weapons: Follow Rules of the Road, page 23, section H. Safety Guidelines and Restrictions, item 15.

There will be no dimming or turning off of lights by the team, unless otherwise specified by their challenge.

**IMPORTANT INFORMATION**

         Challenge Pins, Hats, T-Shirts, etc., for 2019 will be available at the Dime Store for purchase.

         Food, Concessions and Drinks will be sold at the cafeteria.

          A digital Tournament Program and maps will be available on the NExT Region [Tournament Hub](http://www.nextregiondi.com/2019-tournament).

         A medical nurse will be available for minor medical emergencies.

         All props, sets, material, etc. must be taken home with you.  No disposal of these items or **TRASH** on site.

         Team Managers, Parents or Team Members will not be allowed to visit the Tournament site prior to Saturday, February 16, 2019.  Any violation will result in team deductions.

         Lost and Found: Can be found at the Check-In Desk.

**STATE TOURNAMENT INFORMATION (2019 Affiliate Tournament, March 23rd, Corpus Christi, TX)**

         The Going-to-State meeting will be held as a virtual, online meeting on Sunday, February 17th at 2:00 pm. At the Award Ceremony, advancing teams will receive a paper with instructions.

         Texas DI will continue the Bonus Team program to allow more teams to participate in the Affiliate Tournament in Dallas, TX.  Bonus teams will be selected from regional teams across the state who came close to qualifying but did not quite make it.  Invitations will be issued in early March, and must by accepted promptly.  So, if your team almost qualified for advancement to the Affiliate Tournament, and you’ll still like to go, hang onto your sets, props, and costumes – AND your creativity.  Maybe you will get a phone call or e-mail in early March!